

**CRAIGHEAD COUNTY
INVITATION TO BID-Not an Order**

Craighead County Judge's Office
511 Union St.; Suite 119
Jonesboro, Arkansas 72401

PURCHASING OFFICE

BID NO. 2024-37

DATE October 29, 2024

Sealed bids, subject to the conditions on the reverse hereof, and as may be attached hereto, will be received at this office until 2:00 PM November 13, 2024 and then publicly opened, for furnishing the supplies, materials, and/or services as described below.

Bids will be opened November 13, 2024. Local Time
2:00 P.M.

FOB Dealership

BY: Al Haines

Maximum Delivery or completion time after issuance of Purchase

PURCHASING DIRECTOR

Order or work ordered by County 90 days.(Flexible)

Item #	DESCRIPTION	QUANT	UNIT	UNIT PRICE	AMOUNT
1	Furnish Proengin UC AP4C portable detection kit with required componennts and storage that is used to identify unknown substances during a WMD incident for the Office of Emergency Management via the Homeland Security Grant Program for Craighead County Arkansas per attached specifications and equipment list. Bidder shall bid on same or equal equipment according to manufacture's specifications.	1	Complete Package		
2	Bidder shall bid a turnkey package with freight, equipment, and training.				
3	Please return all pages to complete the bid.				
4	Bid must be signed by authorized company representative.				
5	Bidder should: A. Clearly define and list warranty on equipment in years. B. Include all labor, programming, and any other costs in bid price. FOB destination C. Delivery cost to Jonesboro, AR. D. Include references of similar transactions to related businesses. E. Specify cash discounts, if available. F. Note bid number on outside of sealed bid envelope. G. Specify approximate ship time in days, if awarded bid. H. List make, model, and manufacturer of equipment being offered. I. Quote same or equal equipment in all aspects as specified. J. Specify nearest service and parts supply location to Jonesboro, AR.				
6	Does bidder meet all specifications? Yes _____ No _____ If no, clearly list and define differences on a separate sheet.				
7	Attached equipment list with names and part numbers are for reference.				
8	Bidder shall list total price quote on this top cover sheet.				
		Total Bid Price \$ _____			

EXECUTION OF BID

Date _____

We, the undersigned, have read all the requirements set forth in this bid proposal including specifications, instructions, conditions, and pertinent information regarding the articles being bid on, and we agree to furnish articles at the prices stated.

Arkansas Use Tax Register No. _____

Bidder _____ Address _____

By _____ City _____

(Person Authorized to Sign Bids) Title _____

UNSIGNED BIDS WILL BE REJECTED

BIDS ARE SUBJECT TO REJECTION UNLESS SUBMITTED ON THIS FORM

NOTICE TO BIDDERS, SEE REVERSE SIDE OR ATTACHMENTS FOR INSTRUCTIONS AND CONDITIONS.

CRAIGHEAD COUNTY
JONESBORO, ARKANSAS

GENERAL CONDITIONS OF BIDDING				
	Compliance with the following conditions is necessary for consideration of this bid.			
1	Signature-This bid must be signed with the firm name and by an authorized officer, employee or agent.			
2	Sales Tax-Include sales tax in bid price.			
	The County is exempt from Arkansas State Sales Tax on vehicles. Contractors are to include all costs into the bid price, including applicable taxes.			
3	Discounts-Show rate, total amount, and latest day any discounts will be allowed after receipt of article and invoice, otherwise County will deduct allowed discount when payment is made.			
4	Firm Price-All prices quoted will remain firm for at least 30 days from date of bid, unless otherwise specified by the County or bidder.			
5	County Preference-Must be requested in writing when bid is submitted to be considered as a factor in awarding a contract. Arkansas Code 14-22-111.			
6	Identical Bids-In the event of two or more identical low bids, the contract may be awarded arbitrarily or for any reason to any of such bidders, or split in any proportion between the said two or more bidders at the discretion of the County.			
7	Clean up-Complete cleanup and proper disposal of any and all job related items is considered to be a part of any contract let by Craighead County.			
8	Ambiguity in bid-Any ambiguity in any bid as the result of omission, error, lack of clarity or non-compliance specifications, instructions, and all conditions of bidding shall be construed in the light most favorable to the County			
9	<u>Construction</u>			
	A. When requested, the Contractor is to supply the County with evidence of having and maintaining proper and specifically Workman's Compensation Insurance in accordance with the laws of the State of Arkansas, Public Liability, and Property Damage. All premiums and cost shall be paid by Contractor. In no way will the County be responsible in case of accident.			
	B. A Performance Bond equaling the total amount of any bid exceeding \$50,000 must be provided for erection of any public building, public structure, or public improvement(Pursuant to Arkansas Code 18-44-503.)			
10	The County reserves the right to reject any and all bids, accept in whole or in part, to waive informalities in bids received, to accept bids on materials or equipment with variations from specifications in those cases where efficiency of operation will not be impaired, and unless otherwise specified by bidder, to accept any item in the bid. If unit prices and extensions thereof do not coincide, the County may accept the bid for the lesser amount whether reflected by extension or by the correct multiple of the unit price, and select the bid that offers the best value for Craighead County.			
	INSTRUCTIONS TO BIDDERS (Please read carefully)			
1	Submit bid on bid form attached or reverse side of this sheet.			
2	Address all bids to: Purchasing Director, Craighead County Judge's Office, 511 Union St., Suite 119, Jonesboro, Arkansas 72401 and make certain to indicate identifying bid number on the outside of bid envelope.			
3	DO NOT include Federal Excise Tax in bid. County will furnish exemption certificate.			
4	State Manufacturer, Brand Name, Model, etc. for each item bid on.			
5	Samples of items, when required must be furnished free, and, if not called for within 30 days from date of bid opening, will be disposed of by the County.			
6	Bids received after stated time will not be considered.			
7	Be sure and read all conditions and verify amounts before submitting bids. No changes or additions will be allowed after submission.			
8	Guarantees and warranties should be attached as a part of the bid, as they may be a consideration in awarding contract.			
9	Delivery or contract completion time is to be shown, as this date may, where time is of the essence, determine the contract award.			
10	Additional information may be obtained from the Purchasing Department.			
	THE COUNTY RESERVES THE RIGHT TO ACCEPT PART OR ALL OF ANY SPECIFIC BID OR BIDS AND TO ACCEPT BID WITH OR WITHOUT TRADE-IN, AND REJECT ANY AND ALL BIDS.			
	See Attached Specifications			
	Equipment Specifications			
	Note: Attached brand names and equipment are for reference.			
1	Equipment shall be equal to and equivalent to the quantities, names, and part numbers as listed.			
	(Specify quantities, make, brand names, and other identities being bid)			
Item	Description	Qty	Cost	Total
AEL #	Proengin UC AP4C portable detection kit with required components and storage	1		
07CDS-01-DPPF	and to be used to identify unknown substances during a WMD incident.			
	Includes: AP4C detector, S4PE sampler, 6 batteries, 2 Hydrogen cylinders, sampling scrapers set, test scraper set, 2 sampling nozzles, sampling tube and user annual packed in pelican case. Also includes S4PF upgrade kit with 2 sets scrapers, S4PF holster, hydrogen cylinder, and cleaning and calebration and extended warranty.			
10000	SHIPPING & HANDLING	1		
			Subtotal	
			Sales Tax (8.5%)	
			Total	